

Dear Volunteer:

Welcome to the ranks of the Oakwood Schools volunteers. Our volunteers assist educators in helping students learn and grow to achieve their potential as human beings. By sharing your time and talents, you can make a valuable contribution to the lives of young people and can help ensure that our schools continue to offer quality education.

We appreciate your time, effort and energy devoted to our children. You reveal your own high standards of ethics in important ways:

Reliability – Regular attendance and punctuality are necessary for the smooth operation of program routines.

Respect for Confidential Matters – Discussion of teachers, classrooms, and student should not take place among volunteers or in the community. The authority to confer with parents regarding a child's academic progress or behavior lies with the teacher, not the volunteer.

We hope you will find great personal satisfaction and pride as you participate as a volunteer. The staff welcomes your assistance and your support.

Sincerely,  
Oakwood Schools Administration

Please sign and return this section to the building principal.

I have received a copy of the Volunteer Handbook and understand the information provided.

I will be volunteering at:

- Harman
- Smith
- Lange

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date